



Dorset **Advocacy**

Privacy Notice

You were referred to us by _____

When you get help from Dorset Advocacy, we have to collect and keep information about you. Most of our information is stored on a computer database, which is run by another organisation.



We store information like;

- Your name, address and phone number
- People who you are close to (mum, daughter...etc)
- Details about why and how we are helping you

This helps us to support you, and to check the quality of our services. We are responsible for keeping your information safe.



We use your information for two reasons;

- 1) We cannot give you Advocacy support without holding information about you. (This is called “legitimate interest”.)
- 2) We are helping you to get suitable health or care services

There may be other reasons, in some situations.



We will only share your information with other agencies if:

- We are negotiating with them on your behalf
- They are partners in our advocacy work
- Either the law or a contract says we must share the information



We will keep your information securely for 6 years after we complete our work.

You have a number of rights about your information, including:



- The right to see a copy of the information we hold about you
- The right to have inaccurate or incomplete information corrected by us
- The right to object to any information you think is inaccurate



Any questions?

Please email us:

enquiries@dorsetadvocacy.co.uk

Or call: 01305 251033

If you have any other concerns about how we look after your data, you can call the Information Commissioner's Office:



0303 123 1113